

RESOLUTION NO. 55,750 -N.S.

ESTABLISHING THE PUBLIC WORKS COMMISSION AND PROVIDING FOR THE DUTIES THEREOF

BE IT RESOLVED by the Council of the City of Berkeley as follows:

Section 1. Public Works Commission Establishment - Memberships -
Appointment.

A public works commission is established. Appointments to the commission shall be made by councilmembers and vacancies on the commission shall be filled by councilmembers in accordance with the provisions of Sections 2.04.030 through 2.04.130 of the Berkeley Municipal Code, enacted as Ordinance 4780-N.S. by the voters of the city.

Section 2. Liaison Representatives to Other City Entities.

The commission may designate one of its members to act as a liaison representative to any other Board, Commission or Committee of the City. The functions of such liaison representatives are:

- A. To attend meetings of such other board, commission, or committee;
- B. Advise the public works commission of the reasons behind the actions of such other board, commission, or committee; and
- C. On request of any member of such other board, commission or committee, to advise such other board, commission or committee of policies, procedures and decisions of the public works commission that may bear upon matters under discussion by such other board, commission or committee.

Such liaison representative shall have no power to vote.

Section 3. Officers, Meetings and Procedures.

- A. The commission shall annually elect one of its members president and one of its members vice-president.
- B. An officer or employee of the city designated by the city manager shall serve as secretary of the commission.
- C. The commission shall establish a regular time and place of meeting each month. Special meetings may be called by the president, or by a majority of the members of the commission, upon written notice being delivered personally or by mail to each member at least twenty-four hours prior to such meetings.
- D. The commission may make and alter rules governing this organization and procedures which are not inconsistent with this chapter, Commissioners Handbook or any other applicable ordinance of the city.
- E. A majority of the members appointed to the commission shall constitute a quorum and the affirmative vote of the majority of the members appointed is required to take any action. The commission shall keep an accurate record of its proceedings and transactions and shall submit an annual report to the city council with a copy

to the city manager.

Section 4. Duties and Functions.

The duties and functions of the commission shall be the following:

- A. Advise the City Council on all matters relative to the maintenance, repair and capital improvement of streets and sidewalks, sanitary sewers, storm drains, city buildings, communication systems, vehicles and equipment, and undergrounding of utilities.

Section 5. Duration of the Commission.

Unless specifically extended by vote of the City Council, the life of the Public Works Commission shall expire on November 30, 1992.

Copies sent 2/28/91

To: Public Works Commission
Transportation Commission

RESOLUTION

No. 55,750 N.S.

Dated February 19, 1991

Adopted by the Council of the City of Berkeley by the following vote:

Ayes: Councilmembers Collignon, Dean, Goldfarb, Shirek, Skinner,
Wainwright, Woodworth, and President Hancock.

Noes: None.

Abstaining: None.

Absent: Councilmember Chandler.

Loni Hancock
Mayor and President of the Council

Attest Maria Ackerman
City Clerk and Clerk of the Council